



Erasmus Plus

Application Form

Call: **2020 (EAC/A02/2019-)**

**KA2 – Cooperation for innovation and
the exchange of good practices -
Capacity Building in the field of Youth**

~~**2019**~~

2020

Call for proposals

DETAILED DESCRIPTION OF THE PROJECT

~~(To~~ **Mandatory annex to** be attached to the eForm)

Project title

Part D - Quality of the project team and the cooperation arrangements

~~PART Sections~~ – Organisations and activities

~~This part (D1 and D2) must be completed by/for each of the all the promoters organisations participating in the project proposal.~~

| | |
|-------------------|--|
| Organisation name | |
|-------------------|--|

D.1. Aims and activities of the organisation

Please provide a short presentation of ~~your~~the organisation (key activities, affiliations, size of the organisation, etc.) relating to the area covered by the ~~project proposal~~. (limit 2000 characters*).

Please describe also the role of the applicant organisation in the ~~project proposal~~. (limit 1000 characters).

* For a matter of equal treatment, ~~please respect any text exceeding the requested limits~~max number of ~~max~~ characters specified in ~~each session section~~ will not be taken in consideration for the evaluation of proposal.

D.2. Operational capacity: Skills and expertise of key staff involved in the ~~project / network proposal~~

Please add lines as necessary.

| Names of staff members of the APPLICANT organisation | Summary of relevant skills and experience, including where relevant a list of recent activities (/publications) related to the domain of the project proposal . |
|---|---|
| | |
| | |

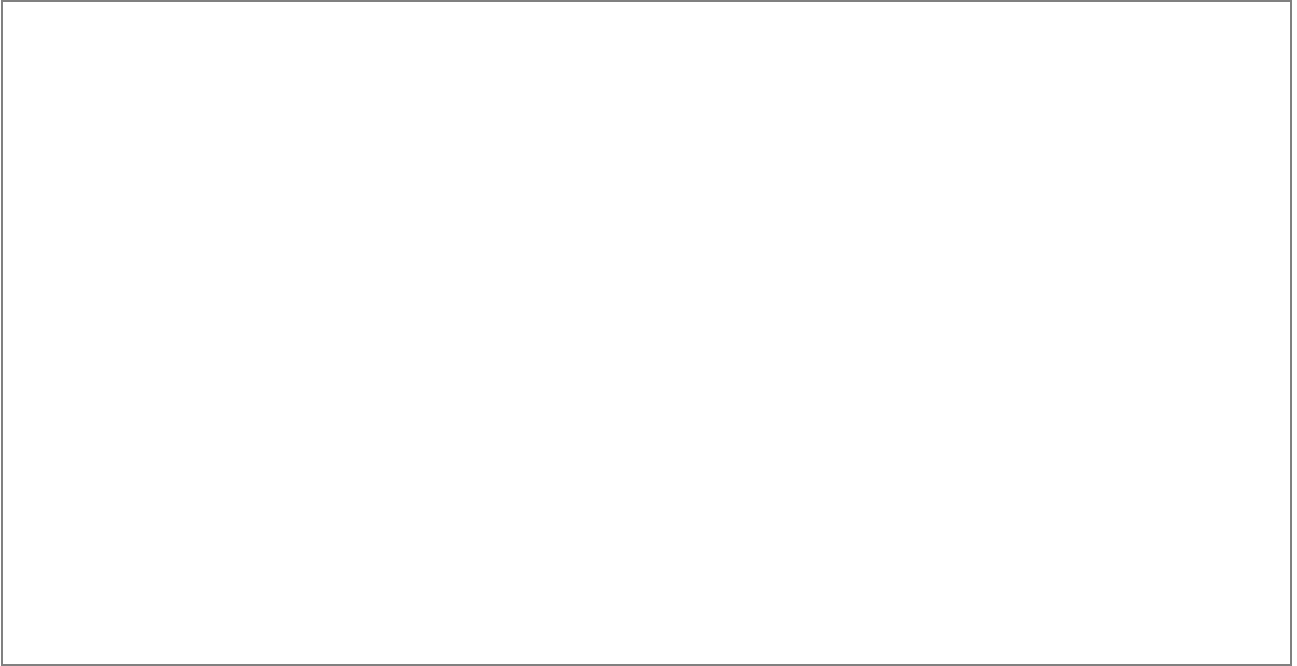
PART E - Project characteristics and relevance

E1. Why does the consortium wish to undertake this project?

*Please outline the motivation behind your project, clearly identifying the specific needs or problems/challenges which it intends to solve. Explain why these needs/problems were selected over others, **Project description and** how these needs were analysed. Please explain how the project proposal fits within the **objectives***

Please comment on your choice of the participating priorities. Explain the context, aims and objectives of the proposal, linking the latter to the objectives of the organisations/countries and of involved as well as with the European policies in the fields of education, training field of Youth. Describe the needs (/challenges / problems) the proposal intends to address and youth specify the target group(s) directly concerned by the proposal and how it will create synergies between these fields. its expected results (limit 3000 characters).

Please ~~describe~~ explain how your project proposal was prepared (e.g., capitalising on previous experiences, based on achieved outcomes in former projects, following previous cooperation amongst the consortium members, etc.) (limit 3000 characters).



If your proposal is based on the results of one or more previous projects ~~/or~~ networks, please provide precise references to this ~~/~~ these project(s) ~~/or~~ network(s) in the table below.

Please add tables as necessary.

| | | | |
|--|---------|--------------------------------|--|
| Reference number | | | |
| Project / network dates <i>(year started and completed)</i> | | Programme or initiative | |
| Title of the project / network | | | |
| Coordinating organisation | | | |
| Website | http:// | | |
| Password / login if necessary for website | | | |
| <p>Please summarise the project / network outcomes and describe (a) how the new proposal seeks to build on them and, <u>if applicable</u>, (b) how ownership / copyright issues are to <u>will</u> be dealt with (limit 1000 characters).</p> | | | |
| | | | |

E2. Rationale for the setting-up of the consortium

Please explain why the selected partners are best suited to participate in this European project. Describe their innovative and/or complementary skills, expertise and competences ~~within the consortium~~ directly ~~relating~~ related to the planned project activities (limit 3000 characters).

E3. European added value

Please describe the need for and benefits of ~~and need for~~ European cooperation. ~~Please describe also project.~~ Explain why the expected results ~~cannot~~could not be achieved through national, regional or local funding (i.e. why must this project be carried out internationally?) (limit 1000 characters).

E4. Innovative character

Indicate ~~what~~why the project ~~is offering that is new and what are the~~should be considered as innovative. Explain its main innovating elements (limit 3000 characters).

PART F - Quality of the project design and implementation

F.1. Project ~~activities and Methodology~~Implementation

Define and describe all activities proposed and the working methodology, ~~including all steps linked to the project implementation~~ to be used for achieving the project objectives. ~~Please include~~ Explain how the project activities will lead to the achievement of the objectives and the delivery of the planned results. Describe the communication and cooperation mechanisms between partners. Present the educational and training content and pedagogical approach, approaches. Indicate the major milestones, and the measurable performance indicators, etc. (limit 10.000 characters). **The corresponding timetable must be enclosed to the application as a separate attachment.**

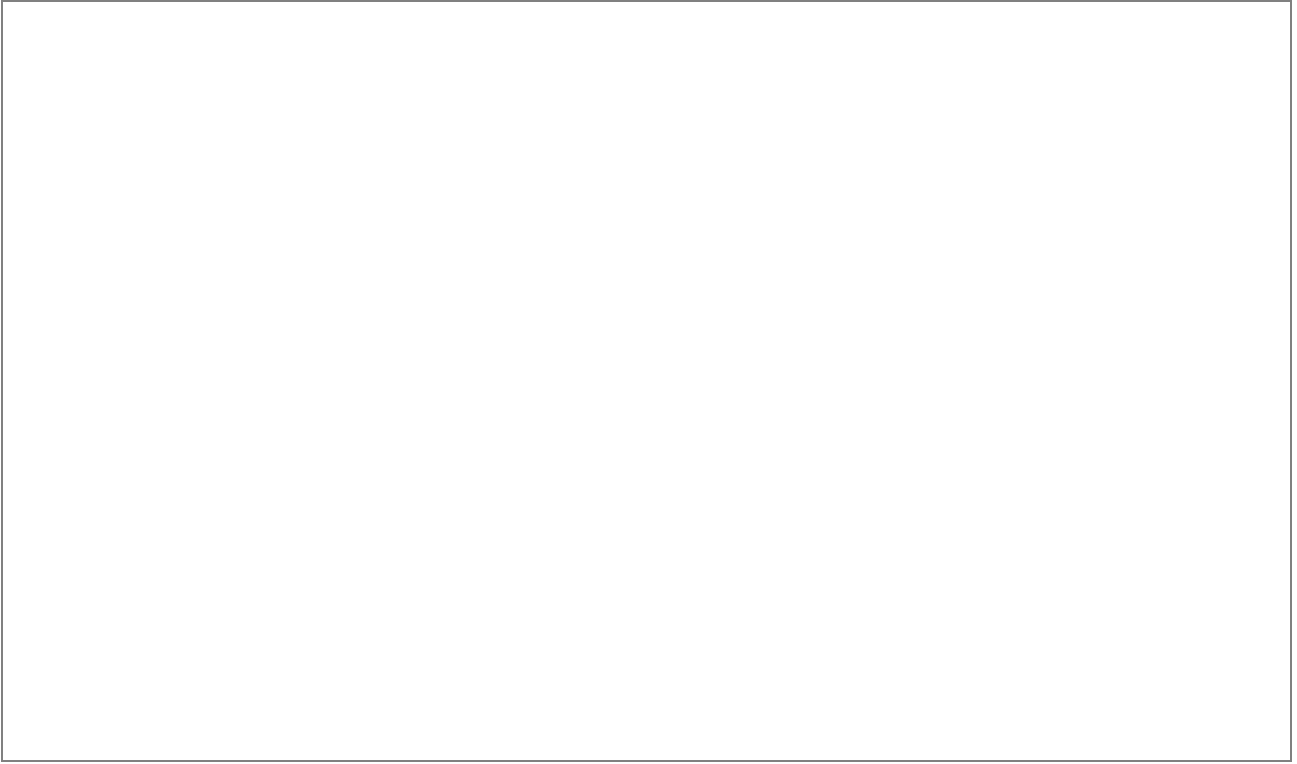
F.2. ~~Aims~~Budget and ~~objectives~~cost effectiveness

~~Please define the concrete aims and objectives of the project. (limit 3000 characters).~~

~~Describe the financial and administrative coordination mechanisms in place for ensuring proper budget control and time management in your project. Explain the principles for budget allocation amongst partners. Describe the strategy adopted in order to ensure that the proposed results and objectives can be achieved in the most economical way and on time. (limit 3000 characters).~~

F.3. ~~Budget and cost effectiveness~~

~~Please describe the strategy adopted to ensure that the proposed results and objectives will be achieved in the most economical way and on time. Explain the principals of budget allocation amongst partners. Indicate the arrangements adopted for financial management (limit 3000 characters).~~



PART G - Impact, dissemination ~~and~~, exploitation, ~~and~~ sustainability

G1. Expected impact of the project

~~Who will use these project outputs / products / results and how will~~ Describe the consortium reach them?

~~Please describe how the target groups (including participating institutions, stakeholders) will be reached and involved during the life~~ expected impact of the project ~~and how~~ activities and the corresponding results on the participants, participating organisations, target groups and other relevant stakeholders. Specify if the project will benefit the target group impact is expected at local, regional, national ~~and or~~, European and/or international level. ~~What is the change your project will make?~~ mechanisms will be put in place in order to measure the impact? (limit 3000 characters).

Please describe **how** the target groups (including participating institutions, stakeholders) will be reached after the project is finished. (limit 3000 characters).

G.2. Dissemination and exploitation strategy

Present the dissemination plan and strategy applicable to your project results. Indicate (specifying the profile and quantifying the estimated number) to which target group(s) the project output /product /result will be disseminated (inside and outside your partnership). Which activities will you carry out in order to share the results of your project beyond your partnership? Please define in particular your target audience(s) at local and EU level and motivate your choice. Which partner(s) will be responsible for the dissemination activities within your partnership and which specific expertise do they have in this area? What resources will you make available to allow for the proper implementation of your dissemination plans? (limit 3000 characters). How will the dissemination be organised and how will exploitation activities ensure optimal use of the results within the project's lifetime and after? (limit 3000 characters).

G.3. Sustainability

How-Which activities and results will be maintained after the impactend of this project be sustained beyond its lifetime?the EU funding? How will you ensure they will remain available and will be used by others? How will the results be mainstreamed and multiplied in you ensure the sector of activity and in the participating institutions? Please explain what strategy is foreseenresources needed in order to attract co-funding and other forms of support for the projectsustain them? (Limit 2000 characters)

G.4. Quality control and Monitoring

~~*Please explain what mechanisms have been put in place for ensuring How will the project monitor the progress and the quality of the project and how the evaluation will be carried out? activities implemented and results achieved? Please describe the qualitative and quantitative indicators you will use. What are your plans for managing risks that could happen during the project (e.g. delays, budget, conflicts, etc.)? Please define the specific quality measures put in place give information about the involved staff, as well as the benchmarks and indicators foreseen to verify the outcome timing and frequency of the action monitoring activities.*~~ (Limit 3000 characters)

PART H - Mobility

To be completed if your project has one or more of the following mobility activities: **Youth Exchanges, Volunteering Activities, Mobility of Youth Workers.**

H.1-H.1 Identification and selection of the participants

How will you select, prepare and support participants and ensure their safety? Please describe the practical arrangements including training, teaching or learning agreements, if applicable. (limit 2000 characters).

H.2 Involvement of the participants in the mobility activities

Please explain how the participants will be involved in the mobility action and what impact is expected on the individuals ~~benefitting from them~~ in mobility, but also on ~~the participating countries~~ their institutions and other stakeholders (limit 3000 characters).

H.2. Identification and selection of the participants

Please describe the procedures set up for identification and selection of participants for the mobility activity (limit 2000 characters).

H.3. Preparation and support

Please describe the structure measures proposed for the preparation of the participants for in the mobility activity, including specific training or courses. Please explain Explain the support provided in terms of accommodation, insurances, etc. Please explain Describe the quality measures set up in the sending and receiving organisations for monitoring the mobility activity and explain the measures to that will be taken if the results foreseen are not met. (limit 2000 characters).

H.4. Involvement of people with fewer opportunities

Does your project involve people with fewer opportunities? ~~How~~If so, how many participants coming from which countries and organisations would fall under this category? Specify the type of situation ~~of fewer opportunities~~ these participants are facing (limit 2000 characters).

[IF YES]

Please explain the nature of the support required so that these persons can fully engage in the foreseen activities. (limit 1000 characters~~?)~~

H.5. Recognition and validation of learning outcomes

Please ~~explain how describe~~ the ~~project intends to recognise and validate~~ arrangements foreseen for the ~~teaching and/recognition or validation of the~~ learning outcomes of ~~the participants~~ in learning, teaching or training activities. (limit 1000 characters).

H.6. European Voluntary Service (EVS) accreditation – only applicable if Volunteering activities included in the project

Please list the valid EVS accreditation numbers of the participating organisations from Programme countries and from ~~the Western Balkans and Eastern Partnership~~ Regions 1 and 3

DETAILS OF MOBILITY ACTIVITIES

Please fill in the following table with the Mobility activities ~~that are~~ foreseen in your Capacity Building project. If your project foresees only one kind of activity please fill in only the required sheet of the table.

~~**YOUTH EXCHANGES:** If your project foresees more than one Youth Exchange please fill in one table per each Youth Exchange.
Please add more lines if required.~~

YOUTH EXCHANGES (YE)

If your project foresees more than one Youth Exchange (YE) please fill in **one table per each Youth Exchange**. Please add more lines if required.

| Title of the Youth exchange | Name of the Hosting Organisation (HO) | Venue of the YE | Country of the YE | Start date (dd/mm/yyyy) | End date (dd/mm/yyyy) | Youth exchange duration in days |
|---------------------------------------|---------------------------------------|---|-------------------|----------------------------|--------------------------|---------------------------------|
| | | | | | | |
| Name of the Sending Organisation (SO) | Country SO | Number of young participants and group leaders per SO (min 4 + 1) | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

PART I - OTHER EU GRANTS

Please list the projects for which the organisation ~~or the~~ (//department) responsible for the ~~management~~coordination of this application has received financial support from the EU programme during the last 5 years.

| Programme or initiative | Reference number | Beneficiary Organisation | Title of the Project |
|-------------------------------|------------------|--------------------------|----------------------|
| <i>Add lines as necessary</i> | | | |

Please list other grant applications submitted by ~~you~~the applicant organisation, ~~or the~~ (//department ~~responsible for this project proposal~~) in 2018, 2019 or 2020. For each grant application, please mention the EU Programme concerned and the amount requested.

| Programme concerned | Amount requested |
|-------------------------------|------------------|
| <i>Add lines as necessary</i> | |

PART J — Eastern Partnership youth window projects — RETROACTIVITY

To be completed only if you are submitting a proposal under the Eastern Partnership youth window.

J.1 — Civil Society Fellowship for Youth

Please explain how the project intends to strengthen the capacity of youth organisations and youth workers to build constructive relations with a variety of partners, including public bodies and civil society organisations.

Please note that if the proposal is selected, the eligibility period for the use of the grant will start as from the date of signature of the grant agreement by EACEA. Unless the applicant justifies the need for starting the action prior to that date, **any costs incurred before EACEA signature of the grant agreement will be declared ineligible.**

If the proposal is selected for funding, **is there a particular reason for which the project needs to start using the grant by a specific date** (e.g. booking of venue and travels for the first quick off meeting) ?

YES

NO

If the "Yes" box is ticked, please specify the date by which the project should start using the grant and explain the reason(s) for it. (limit 1000 characters).

J.2 — Partnership for Entrepreneurship

Please explain how the project will promote youth entrepreneurship education and social entrepreneurship among young people.

